

## REGULATOR OF SOCIAL HOUSING ROLE PROFILE

<b>Role</b>	Head of Data and Statistics	<b>Directorate</b>	Strategy
<b>Reports To</b>	Assistant Director- Business Intelligence	<b>Section</b>	Business Intelligence
<b>Post Reference</b>		<b>Grade</b>	G19

### Purpose of the Role

The Regulator of Social Housing (RSH) is the regulator of the social housing sector in England, which provides homes for 8 million people. The social housing sector is becoming more complex and faces an increasingly challenging operating environment. The regulator needs to understand these changes and the risks they pose in order to regulate effectively and engage with government and stakeholders.

In order to deliver its statutory objectives, RSH needs access to timely and accurate data from registered providers (both Private Registered Providers and Local Authorities) in order to analyse the sector's financial performance and risks to its compliance with the regulatory standards. The Head of Data and Statistics reports to the Assistant Director for Business Intelligence – Data Strategy and is responsible for leading and developing the regulator's data collection function.

The Head of Data and Statistics must ensure that the regulator's current data collection requirements are delivered effectively and is responsible for identifying future requirements and for developing systems and innovative new approaches to ensure that RSH's data collection evolves to meet new requirements. The Head of Data and Statistics is also responsible for producing the RSH's National Statistics publications, ensuring that all requirements of the Office of National Statistics and Office for Statistical Regulation are met

With others in the Business Intelligence team, the postholder is also responsible for the delivery of high-quality analysis to inform regulatory engagement and provide assurance that our statutory objectives are being delivered.

### Main Duties and Key Accountabilities of the jobholder

#### Accountabilities:

1. Lead the development of the regulator's data collection requirements, and the systems and processes to deliver them, ensuring the accurate and timely collection of business-critical regulatory data from registered providers (RPs).
2. Manage relationship with external IT developers to ensure timely and cost-effective delivery of regulatory data returns.
3. Act as source of expertise providing advice and guidance to regulatory staff and external stakeholders, including RPs, on complex data and analytical issues.
4. To oversee production of the regulator's National Statistics publications and ensure that all requirements of the Office of National Statistics and Office for Statistical Regulation are met.
5. Support the Assistant Directors in Business Intelligence and others in the wider strategy directorate in ensuring that the RSH has robust and sophisticated data and analysis in order to ensure that RSH can deliver its statutory objectives.

#### Duties

1. Lead the development and operational delivery of all of the regulator's mandated regulatory statistical returns and information collection, including the development of clear and precise guidance consistent with regulatory and legislative requirements.
2. Provide effective and professional leadership to members of the Data Team, by efficiently and appropriately managing and appraising the performance of team members and dealing with any issues that arise.
3. Manage the relationship with external IT developers to ensure that data collection systems support the robust delivery of our data collection needs in a timely and cost-efficient fashion, consistent with RSH budgeting requirements.
4. To lead the development of new regulatory data returns when required, ensuring that they meet the operational needs of colleagues throughout RSH in a risk- based and proportionate way and provide robust data to permit regulation of newly emerging priorities or regulatory responsibilities.
5. To provide analysis and advice on regulatory data to inform regulatory engagement with individual providers, and to ensure a robust understanding of sector trends and risks.
6. To evaluate whether the regulator's data collection IT systems remain fit for purpose, and when necessary lead work to ensure replacement of outdated systems.
7. To deliver the RSH's obligations for National Statistics publications, including on-going improvements in the public presentation of RSH's data and analysis.
8. Represent the RSH on data collection and analytical issues to external stakeholders as required.
9. Maintain technical analytical skills and knowledge in order to manage analytical projects which may include advanced data analysis and statistical techniques.
10. Liaise and cooperate with other analytical and operational teams to make best use of expertise and achieve a coordinated approach to delivering research and analysis, which meets the operational needs of the RSH.
11. Respond to ad hoc queries from internal and external stakeholders, including Parliamentary Questions and Freedom of Information requests, as required and sometimes under very tight timescales.
12. Ensure all duties are carried out in accordance with team's standards, agreed ways of working, priorities and timescales.

### **Working Relationships and Contacts**

- Regulation staff, including senior internal stakeholders whose teams rely on data analysis, and Finance and Corporate Services.
- Ministry of Housing, Communities and Local Government and other government departments.
- Homes England and the Greater London Authority
- Office of National Statistics and Office for Statistics Regulation (UK Statistics Authority)
- National Housing Federation, Chartered Institute of Housing, and registered providers of social housing (both private registered providers and local authorities).

### **Role Requirements**

**Qualifications (academic and professional)**

- Degree in statistics, economics, finance or other numerate subject would be a distinct advantage.

**Knowledge, Skills and Experience**

- Significant experience of providing statistical analysis
- Experience in delivering high quality research and analysis, including analysing data, interpreting quantitative evidence and communicating findings.
- Experience of project management, a track record of delivering complex projects to time and budget.
- Excellent report writing and communication skills.
- Strong interpersonal skills and ability to work across functional teams to deliver common objectives.
- Significant management experience and ability to motivate and develop staff.
- A good knowledge of social housing regulation, wider regulatory policy or national housing or regeneration policy would be an advantage.

**General Responsibilities**

- To adhere to the RSH's Equality and Diversity and Equal opportunities policies in all activities and to actively promote equality of opportunity.
- To be responsible for your own health and safety and that of your colleagues and all others in the workplace, in accordance with RSH Health and Safety policies.
- To demonstrate RSH core values in all working relationships within the workplace
- To work in accordance with the RSH Data Protection Policies and adhere to the Freedom of Information policies where appropriate.
- To undertake such other duties as may be reasonably expected.